

**Washburn University
Meeting of the Faculty Senate
August 28, 2017
3:00 PM – Kansas Room, Memorial Union**

- I. Call to Order**
- II. Approval of minutes of the Faculty Senate Meeting of May 1, 2017 (pp. 2-4)**
- III. President’s Opening Remarks:**
- IV. Report from the Faculty Representative to the Board of Regents:**
- V. VPAA Update—Dr. JuliAnn Mazachek:**
- VI. Faculty Senate Committee Reports: NONE**
- VII. University Committee Reports:**
 - **Receipt of the Sabbatical Committee minutes of November 29, 2016 (p. 5)**
 - **Receipt of the Handbook Committee minutes of April 5, 2017 (p. 6)**
 - **Receipt of the Graduate Council minutes of March 27, 2017 (p. 7)**
- VIII. Old Business: NONE**
- IX. New Business:**
 - **18-1 Resolution for Welcoming Environment (first reading) (p. 8)**
- X. Information Items:**
 - **Pathway to Washburn Board of Regents Chart (p. 9)**
 - **Senate committees need to meet to officially elect Chairs.**
- XI. Discussion Items: NONE**
- XII. Announcements: NONE**
- XIII. Adjournment**

**Washburn University
Meeting of the Faculty Senate
May 1, 2017
3:00 PM – Kansas Room, Memorial Union**

PRESENT:

Ball, Barker, Garritano, Kapusta-Pofahl, Kwak, Mansfield, Mazachek, Memmer, Ockree, Petersen, Prasch, Schmidt, Schnoebelen, Scofield, Siemens, Smith, Stacey, Steinroetter, Stevens, Wasserstein, Weiner, Worsely, and Zwikstra

ABSENT:

Alexander, Erby, Farwell, Francis, Mastrosimone, Matthews, Modellmog, Sadikot, Sourgens, Treinen, Tutwiler, and Wohl

GUESTS:

Grospitch, Hine, Holthaus, and Smith

- I. President Schmidt called the meeting to order at 3:02pm.
- II. The Faculty Senate meeting minutes of April 17, 2017 were approved.
- III. President's Opening Remarks:
 - President Schmidt thanked the senators for their service this year.
 - He noted that the Executive Committee met last Monday. Schmidt said they were looking at ways to increase transparency with regard to agendas and how to use the committee more strategically in the future starting in FY 18.
- IV. Report from the Faculty Representative to the Board of Regents: NONE
- V. VPAA Update—Dr. JuliAnn Mazachek
 - With regard to the Executive Committee actions for next year, Dr. Mazachek said she's hoping to lift up the work of the committees in a more timely way to spread information as effectively as possible.
 - Dr. Mazachek said there is a detailed plan (working with the Frank agency) to update the website; funding was approved at April Board of Regents meeting. The work here will start in the next couple of weeks. The focus is on the main campus site (the Tech campus and the Law School will be updated in the future). The goal is to refresh (update and incorporate new branding) to reflect best practices for how students can use the site. Much of the work will be done by the time school resumes in the fall, though it will likely take the whole of FY 18 to complete the process.
 - Academic Performance Solutions was another item that was approved at the most recent Board of Regents meeting. An information analysis platform, it's designed to provide academic units with specific and useful data. Implementing this system will be a long process but Dr. Mazachek hoped that it would be available to an extent in January 2018 (she will provide an update in the fall).

- Finally, Dr. Mazachek noted that the recently-ended, multiple year foundation campaign exceeded our expectations and will serve the campus for many years to come.

VI. Faculty Senate Committee Reports: NONE

VII. University Committee Reports:

- The Library Committee meeting minutes from April 12, 2017 were received.
- The International Education Committee meeting minutes from February 16, 2017 were received.

VIII. Old Business:

- 17-12 Feasibility Study-Plus and Minus Grades was presented by Tom Prash (on behalf of College Faculty Council). Barker said he didn't think the majority of the CFC was in favor of it; he felt that a majority of CFC was in favor of asking the Senate to look into it, and noted that his department is about 50/50 on whether or not they want such a system, which indicates that perhaps a feasibility study should be done. He also wondered if there might be technical difficulties with Banner for implementing such a system. Smith indicated that he felt that the majority of CFC members were also in favor of it. He also noted that the +/- system didn't have to go throughout the grade system. Ball said that from her informal survey, the School of Business was divided but slightly against. Hine was surprised that Washburn didn't have such a system as all of the previous institutions at which he had worked did. He also noted that such a system could incentivize students to improve their efforts, and reminded everyone that the Washburn law school currently used such a system. Stevens said most of the School of Nursing wasn't in favor of it, but they already have an accelerated grading scale. Zwikstra indicated that the EN department (half of which responded to his request for feedback) was divided, though a slight majority in the Humanities division was in favor of it (though this was also a small sample). As far as the feasibility study itself, Zwikstra said no one he talked to seemed really in favor of the effort of such a study. Ockree decided that such a grading system might be problematic in the Accounting program and that it seemed arbitrary. Wasserstein said a feasibility study would take up faculty time, which is already lacking. He also wondered about perception if we did such a study (e.g. if we did the study, it seems like momentum could lead to the adoption of it). Smith wondered what it such a feasibility study might entail. Prash indicated that approximately 60% of campuses have such a policy. Mazachek indicated that students have questions about such a grading system and, if a study went forward, they would like to be involved (Grospitch echoed this sentiment). Petersen asked about the benefit of doing such a study. Hine indicated that more quality or accurate grading fostered by the change would be beneficial. Petersen indicated he does that already under the current system, though said he could go in either direction in terms of the proposal. Schmidt noted that the study could be done as an ad hoc committee or by one of the standing committee. Barker said that if a feasibility study wasn't approved by the Senate, those in favor of it could certainly gather the data on their own and then propose it formally later, though Prash noted that the goal was to get diverse faculty involved by bringing it before the Senate in the first place. Mansfield said it's hard to talk about this since it doesn't seem like anything is 'broken' with the current system, though also said that the School of Nursing would certainly like to be a part of such a study if it went forward. Steinroetter said all four new hires in the English Department this year wondered why we didn't have a +/- system; it could just be an issue caused by a lack of perspective (doing what we are used to). Schmidt wondered about the

rationale—"it seems like it may be better" doesn't seem to be a sufficient justification. The motion did not pass.

IX. New Business: NONE

X. Special Orders:

- The new senators introduced themselves and were welcomed by President Schmidt while the Senators whose terms were ending were thanked for their service.
- Elections of Faculty Senate Officers for 2016-2017 were conducted:
 - President—Schmidt was re-elected President.
 - Vice President—Moddelmog and Worsely were nominated; Worsely was elected.
 - Secretary—Schnoebelen was re-elected.
 - Parliamentarian—Barker was re-elected.
 - The following individuals will represent their various units on the Executive Committee for FY 18:
 - Scofield will represent the School of Business
 - Mansfield will represent the School of Nursing
 - No School of Law representative was selected, as no representatives were present.

XI. Information Items: NONE

XII. Discussion Items: NONE

XIII. Announcements: NONE

XIV. The meeting was adjourned at 3:42pm.

Sabbatical Committee Meeting
November 29, 2016

Present: Bob Beatty, Paul Byrne, Erin Chamberlin Diane McMillen, Ross Friesen, Cathy Hunt, Caren Dick, Andrew Herbig, Nancy Tate, Linda Elrod (electronically)

Academic Sabbatical Applicants:

NAME		LEAVE PERIOD REQUESTED	Decision:
Beatty, Bob	CAS/PO	August 2017 to December 2017	Recommended
Dinkel, Shirley	SON	January 2018 to June 2018	Not Recommended
Etzel, Dennis	CAS/EN	August 2017 to December 2017	Not Recommended
Goossen, Rachel	CAS/HI	August 2017 to December 2017	Recommended
Harrison, Kimberly	SAS/SW	August 2017 to December 2017	Recommended
McGuire, Michael	CAS/PY	August 2017 to December 2017	Recommended for Administrative Sabbatical
Morse, Kim	CAS/HI	January 2018 to June 2018	Recommended
Sundal, Mary	CAS/SOAN	August 2017 to December 2017	Recommended
Stevens, Crystal	SON	January 2018 to June 2018	Recommended
Thomas, Brian	CAS/PS	August 2017 to December 2017	Recommended
Alaka, Aida	SOL	July 1, 2017 to June 30, 2018	Recommended
Pierce, David	SOL	August 2017 to June 30, 2018	Recommended
Rubenstein, David	SOL	January 2018 to June 2018	Recommended

Faculty Handbook Committee

April 5, 2017

Marc Fried, Cynthia Holthaus, Laura Stephenson, Monica Scheibmeir, David Sollars, Pat Munzer, Roy Wohl, Juli Mazachek, Nancy Tate and Alan Bearman

1. Nancy provided an overview of the student credit hour agenda item.

Thoughtful discussion occurred regarding internships and online/hybrid class. Suggested changes were made to the paragraph: “ Online and hybrid courses must meet the same credit hour requirements as face-to-face courses. Online and hybrid courses must account for a minimum of 3 hours per week per credit hour for 15 weeks or equivalent over the course of a term for the average student. Course hours should involve faculty-led activities and engagement pertinent to the content of the course. Outcomes and assignments across multiple modes of teaching must be equivalent.”

2. Professional Ethics:

Nancy indicated this agenda item is simply moving the professional ethics section from section 2 to section 6.

After thoughtful discussion, it was suggested to take out the word relationship and to bold the paragraphs rather than have categories.

3. Relationship Policy

The task force is meeting on Monday to review the draft policy that Marc and Teresa is working on. Some work on the draft policy is to include the nepotism policy into this.

4. Definitions:

More work was accomplished on the faculty definitions. The committee was able to complete the table of definitions for the following faculty categories:

- a. Tenured Faculty
- b. Tenure-track faculty
- c. Senior Lecturer
- d. Lecturer
- e. Eliminated Senior Research Lecturer
- f. Eliminated Research Lecturer
- g. Distinguished Lecturer

This work will be forwarded to Faculty Senate and then on to the Washburn Board of Regents.

Graduate Council Minutes

March 27, 2017

12:00 – 1:00 p.m.

Cottonwood Room/Union

Members Present: Michael Rettig (ED), Vickie Kelly (AH), Mary Pilgram (C/L), Bob Boncella (SOBu), Kandy Ockree (SOBu), Kayla Waters (HS), Shirley Dinkel (SON), Dan Petersen (SW), Sandy Tutwiler (Faculty Senate), JuliAnn Mazachek (ex-officio), Nancy Tate (Guest)

1. Meeting was called to order at 12:10pm.
2. Motions to approve/second meeting minutes from February 27, 2017, were made; minutes approved.
3. Dr. Rettig reminded members that graduate students with incompletes may be under different incomplete policies, depending on their catalogs.
4. The second reading on the changes to the Graduate Council wording and membership will be at today's Faculty Senate meeting.
5. Members agreed to use the catalog template and authorized Kelly Mourning-Byers to revise their catalog sections accordingly prior to sending back drafts for review. Members also approved the addition of degree requirements to the front section of the graduate catalog. Dr. Tate will send a revised draft of the degree requirements language via email to members.*
6. Members continued to discuss graduate-level common outcomes and assessment. Several logistical concerns arose, such as who within individual programs is in the best position to assess students across the curriculum and how to translate current programs' rubric scales into a common one (i.e. do 4's and 5's equal 4's).
7. Members should watch their emails for more information on WU Welcome/Mini Grad Fair, a free marketing opportunity for summer interns.
8. Meeting was adjourned at 1:05pm.

*Members discussed and electronically approved the revised draft, which was then submitted as an agenda item for Faculty Senate's April 17 meeting.

FACULTY AGENDA ITEM 18-1

Date: *August 28, 2017*

Submitted by: *Executive Committee of the Faculty Senate*

SUBJECT: *RESOLUTION IN SUPPORT OF A WELCOMING ENVIRONMENT AT WASHBURN UNIVERSTIY*

The Faculty Senate under its Constitution is tasked with speaking on behalf of faculty to the University community and providing a forum for the expression of faculty opinion. Embedded in the shared governance of the University is the protection of academic freedom and the ability to speak freely and without the fear of censure or reprisal. From this embraced concept of academic freedom is the challenge to create an environment that protects free speech rights not only for faculty but for our WU community and the community at large. We decry the events that took place last week at the University of Virginia. It is our belief that a university should be haven for free speech and the exchange of diverse ideas without the threat of violence. We stand with the administrative leadership of the university to remind us all of the importance of respect and dignity. Let us all strive to remember and preserve the values under which we thrive as a learning community.

Financial Implications: *None*

Proposed Effective Date: *Upon passage by the Faculty Senate.*

Request for Action: *Approval by FS*

Approved by:

Faculty Senate on date

Attachments Yes No

Pathway to WUBOR for FY 18

Academic Affairs	Faculty Affairs	Faculty Senate	General Faculty	WUBOR	KBOR	HLC
		August 28, 2017				
			August 31, 2017	September 21 2017		
Sept. 11, 2017	Sept. 11, 2017					
		Sept. 18, 2017				
September 25, 2017	September 25, 2017	Oct 2, 2016				
			October 19, 2017	November 9, 2017		
October 9, 2017	October 9, 2017	Oct. 16, 2017				
Oct. 23, 2017	Oct. 23, 2017	Nov 6, 2017				
Nov. 13, 2017	Nov. 13, 2017	Nov 20, 2017				
Nov. 27, 2017	Nov. 27, 2017	Dec. 4, 2017		December 13, 2017		
		Jan. 22, 2018	January 25, 2018			
Jan. 29, 2018	Jan. 29, 2018	Feb 5, 2018		February 8, 2018		
Feb. 12, 2018	Feb. 12, 2018	Feb. 19, 2018				
Feb. 26, 2018	Feb. 26, 2018	March 5, 2018	March 15, 2017			
March 12, 2018	March 12, 2018	March 26, 2018		April 12, 2018		
April 2, 2018	April 2, 2018	April 16, 2018				
			April 26, 2018			
		May 7, 2018		June 21, 2018		
				July 26, 2018		